

Format for Duplicate Marks Sheet/Duplicate Passing Certificate

To

The Director

BVIMR, New Delhi

Sir,

Kindly consider my application for Duplicate marks sheet/Duplicate passing certificate. My personal details are as follows:-

Enter Your Personal Detail:-

1. Student Name:-
2. Course:-
3. Batch:-
4. Current Mobile No:-
5. Current Email ID:-
6. Father's Name:-
7. Adhar No
8. Home Address:-
9. Permanent Registration Number (PRN):-
10. ERP ID:-
11. Reason for Duplicate Mark Sheet:-
12. Reason for Duplicate Passing Certificate:-

Note: Instructions for student

Attach following Documents Self Attested with this form/application

1. Copy of FIR,
2. Affidavit of Rs. 100/- Stamp Paper
3. Address Proof
4. UG/PG Marks Sheet (Photocopy) whichever is applicable.
5. DD No. _____ Date: _____ Bank: _____ Branch _____ Amount _____

Note:-

1. Fees for Duplicate Mark Sheet is Rs. 300/- per semester and Rs. 300/- courier charges.
2. Fees for Duplicate Passing Certificate is Rs. 300/- and Rs. 300/- courier charges.
3. For payment, deposit DD in favour of "**BVDU, Pune (Exam)**" payable at Pune.
4. Processing time of application is 30 working days after receiving application by SSC.

For any other inquiry, you can write to the following E-mail id ssc.bvimr@bharatvidyapeeth.edu

Signature of Student: _____

Name of student: _____